



Fall 2024 Newsletter

- Congratulations, CFRAs & CPRAs!
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New CFRA and CPRA Certificants

We are excited to announce the newest Certified Financial Research Administrators (CFRAs) and Certified Pre-Award Research Administrators (CPRAs). **Congratulations to all of you!**

Please visit our website for more information about your certification:
[Information for New Certificants](#)

List of New CFRA Certificants

List of New CPRA Certificants

Uniform Guidance Updates to Exams

The Research Administrators Certification Council (RACC) is actively updating all its materials in accordance with changes to the Uniform Guidance (2 CFR 200) announced in April 2024 and effective beginning October 1, 2024.

As of **July 1, 2025**, references to the Uniform Guidance in all RACC exams (CRA, CFRA, and CPRA) and practice exams will reflect the revised guidance. Please note that the following exams will follow the Uniform Guidance prior to the 2024 revisions:

CRA - November 2-16, 2024

CPRA - February 15 - March 1, 2025

CFRA - March 1-15, 2025

CRA - May 10-24, 2025

We're Reviewing the CRA Body of Knowledge!

To ensure that the CRA certification program stays up to date and reflects current best practices, RACC periodically conducts a Job Task Analysis (JTA) of the research administration profession. The JTA is critically important to ensure the validity and defensibility of RACC's examination programs. RACC

will use the results to update the test specifications and the Body of Knowledge for the CRA Examination.

What is a JTA?

According to the I.C.E. Terminology Task Force (2020), a Practice Analysis or JTA is used to “identify the performance domains and associated tasks, knowledge, and/or skills relating to the purpose of the credential and to provide a foundation for examination validation”. The JTA involves a survey of current CRAs and other research administrators about their job tasks and the body of knowledge necessary to perform those tasks effectively. The empirical evidence and documentation from the JTA provide the content and test specifications for the CRA certification and demonstrate the profession's scope to the public.

Why now?

RACC conducted its last CRA JTA in 2018. Industry best practice calls for a JTA every 5 to 7 years. Considering the multitude of changes in research administration, it is time to revisit the results of RACC's previous study to preserve the content validity of the CRA examination.

How can you help?

A successful JTA requires many volunteers. A Steering Committee and Task Force comprised of certificate holders representing various years of experience, areas of expertise, institution types, and geographical locations, have already been established and will do most of the heavy lifting of the JTA. However, we rely on you to provide complete and honest responses to the survey that will be distributed in early 2025. Thank you in advance for helping ensure a successful JTA!

Reference: Institute for Credentialing Excellence Terminology Task Force. (2020) *Basic Guide to Credentialing Terminology* (2nd Edition). Retrieved from <https://cdn.fs.pathlms.com/dlN4fVpTeSuZGF2SzXJj>

Welcome RACC's Newest Board Members!

RACC's Board of Directors is thrilled to announce the addition of three Directors in October 2024. Visit the [RACC website](#) to learn more about Tim, Noelle, and Dotty, and to connect with them on LinkedIn.



**Tim Miller, MBA,
CRA**



**Noelle Strom, MBA,
EdD, CRA**



**Dotty Waters, MA,
CRA**

*Contract & Grant
Officer*
Stanford University

*Director of External
Funding*
University of Denver,
College of Arts,
Humanities, & Social
Sciences

*Director of Sponsored
Research*
Virginia State University

Body of Knowledge Review Sessions

Are you planning to take a RACC exam? Consider a Body of Knowledge Review Session! The purpose of the BOK Review Sessions is to familiarize applicants with the outline of information upon which the certifications offered by the Research Administrators Certification Council (RACC) are based. A schedule of Body of Knowledge Review sessions can be found [HERE](#).

CPRA Review Sessions

November 21-22, 2024
January 9-10, 2025

CFRA Review Sessions

December 5-6, 2024
January 30-31, 2025

Contact ***Kelley Apodaca***, RACC's Executive Director, to host a review session.

Ready to Recertify?

It is never too early to start using the RACC Website to [track your contact hours](#). If your certification expires in 2024 or 2025, keep the following in mind:

- If you took the exam before 2023, the expiration date on your current certificate(s) remains valid, and the 5-year term and requirements apply. Once you recertify in 2024 or 2025, the new 3-year term applies for your next recertification.
- A contact hour is equal to one hour of time.
- There are many ways to earn contact hours. Review the list on the [RACC website](#).
- Recertification activities must be related to research administration.

- Activities performed as an expected part of your regular job duties cannot be counted as contact hours.
- Don't miss the recertification application window! Should you not submit the required information and documentation for recertification according to the timeline on the website, you would need to retake and pass the respective certification examination to maintain your certification.

Check out our social media pages, linked below, for upcoming opportunities to earn more contact hours!

[Visit Our Website](#)

Contact Hour Opportunities

[Society of Research Administrators
International](#)

[National Council of University of
Research Administrators](#)

[Collaborative Institutional Training
Initiative \(CITI Program\)](#)

[Research Administration
Demonstration Series \(RAD\)](#)



Employment Opportunities

[**View All Job
Postings**](#)

Contact us to post employment opportunities on the RACC website.

Newsletter Subscriptions

If you or someone you know is interested in receiving the newsletter, please sign up using the link below. Alternatively, if you no longer want to hear from us, press the button and say, "Let Me Go!" in the subject line.

[**Sign Me Up!**](#)

[**Let Me Go!**](#)

WHAT IS THE RESEARCH ADMINISTRATORS CERTIFICATION COUNCIL?

The Council is a private, independent, nonprofit organization that develops and administers a voluntary program for the certification of individuals who meet the requirements established by the Council.

About RACC - More

[**Board of Directors**](#)

[**RA Directory**](#)

[**Contact RACC**](#)

Follow us on [LinkedIn](#) and [Facebook](#) to receive RACC updates, free contact hour opportunities, information regarding upcoming RACC Body of Knowledge Sessions, and celebrate milestones!



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